

APCCS 2025

RESERVATION FORM (RLC78034)

Reservation Information

Mr
Guest Name : Ms _____
(Last name) (First name)

Contact Method : Tel No: +()-()- Fax No: +()-()
Email : _____

Semi-Suite (one double bed) : NT\$ 3,700 per night (8/26-8/28)
 Standard Single (one single bed) : NT\$ 2,200 per night (8/28-8/29)
Room Types : Semi-Suite(two standard single beds with a living room) : NT\$ 3,700 per night (8/26-8/29)
Due to the unavailability of single rooms on Aug. 26 and 27, we kindly ask for your understanding that you will need to switch to a single room on the morning of Aug. 28.

Arrival Date : _____ **Departure Date** : _____

Guarantee Information

Credit Card VISA Master American Express JCB UnionPay

Cardholder's Name _____

Credit Card No. _____

Expiry Date _____

Cardholder's Signature _____

Hotel Remarks

- Room Rate is inclusive of breakfast, tax and 10% service charge.
- Check-in time after 3:00 pm, check-out time before 11:00 am**
- Reservation in advance is required and subject to availability.**
- For reservations or queries, please directly return the reservation form to Howard International House Taipei by fax: +886-2-7712-2333 or email: rv2107-ih@howard-hotels.com.tw before **June 26, 2025**.
- For no-show or cancellation within 48 hours, one night deposit will be charged.**
- Please contact with us by e-mail or fax if you have not received the confirmation.**
- If you need pick-up services, we will request a pre-authorization for the amount of transportation in advance from the credit card details you provided. Any no-show or cancellations within 48 hours will incur a charge of 100% transportation fee.

Transportation Arrangement (from Taoyuan Airport to the Hotel)

- No need
- Benz (1~2 persons, NT\$1,900/per trip), the number of persons: _____
Check in date : _____ Flight No. : _____ arrival time : _____
- Mini-Van (3~5 persons, NT\$2,400/per trip), the number of persons: _____
Check in date : _____ Flight No. : _____ arrival time : _____

Howard Civil Service International House Taipei

No. 30, Hsin Sheng South Road Sec. 3, Taipei, Taiwan 106, R.O.C.

E-mail : rv2107-ih@howard-hotels.com.tw ; Fax: +886-2-7712-2333 ; Phone: +886-2-7712-2323